



BOYS & GIRLS CLUB
of Southwestern Oregon

Employment Application 1/7/16

Position applying for: _____

Why do you want to work for the Boys & Girls Club? _____

How did you hear about us? (Newspaper, friend, etc.)

Full Name: _____

Address (include city): _____

Phone #: _____ **E-mail address:** _____

Can you demonstrate that you are a U.S. citizen or that you are legally authorized to work in the United States? Yes ___ No ___ Are you over 18 years of age? Yes ___ No ___

Education

Name & Location	Field of Study	Hours Completed	Certification/Degree
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

List any special training, certificates; professional or vocational licenses, registrations, machine skills, office equipment skills, languages, or other special skills that you have that are pertinent to the position for which you are applying. Examples: CPR, Microsoft Word, QuickBooks, etc. _____

References

Name	Address	Phone #	Relationship
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

Employment History

Beginning with your present or most current job, describe your most recent work experiences. In addition, list any prior child-related experience, including all non-paid or volunteer work. If you need more space, please attach an additional sheet of paper.

Employer: _____

Supervisor Name/Title: _____

Address (include city and state): _____

Start Date: _____ **Ending Date:** _____ **Starting Pay:** _____ **Ending Pay:** _____

Job Title: _____ **Full Time: Yes** ___ **No** ___

Job Duties: _____

Reason for leaving: _____

Employer: _____

Supervisor Name/Title: _____

Address (include city and state): _____

Start Date: _____ **Ending Date:** _____ **Starting Pay:** _____ **Ending Pay:** _____

Job Title: _____ **Full Time: Yes** ___ **No** ___

Job Duties: _____

Reason for leaving: _____

Employer: _____

Supervisor Name/Title: _____

Address (include city and state): _____

Start Date: _____ **Ending Date:** _____ **Starting Pay:** _____ **Ending Pay:** _____

Job Title: _____ **Full Time: Yes** ___ **No** ___

Job Duties: _____

Reason for leaving: _____

I acknowledge that the above information is true and accurate. I understand that falsification of information will void this application or lead to immediate dismissal. I authorize the Boys & Girls Club of Southwestern Oregon to verify this information. I understand that a background check and a drug test may be done if I am hired for a position.

Signature: _____ **Date:** _____

Boys & Girls Club of Southwestern Oregon is an equal opportunity employer.